

# 2018-2019 JLounge Registration and Terms of Enrollment



Today's Date \_\_\_\_\_

First Day of Attendance \_\_\_\_\_

## Child's Information

First Name

Last Name

Birthdate

Sex:  M  F

Address

City

State

Zip

Home Phone

Email for JLounge Communication (Required)

Cell Phone

## Primary Parent/Guardian Info

Family Status:  Married  Separated  Divorced  Widowed

Parent with custody:  Both  Other: \_\_\_\_\_

Parent First Name

Parent Last Name

Sex:  M  F

Parent Home Phone

Parent Cell Phone

Parent Email

Parent 2 Address (If different than above)

City

State

Zip

## Secondary Parent/Guardian Info

Parent First Name

Parent Last Name

Sex:  M  F

Parent Home Phone

Parent Cell Phone

Parent Email

Parent 2 Address (If different than above)

City

State

Zip

How did you hear about us?  Returning Student  Family Member  Website  Email  Newspaper  Brochure  Friend  Internet Search  Other: \_\_\_\_\_

## Program Information

Days of the Week	Start Time	End Time	Transportation
<input type="checkbox"/> Monday	_____ : _____	_____ : _____	<input type="checkbox"/> YES
<input type="checkbox"/> Tuesday	_____ : _____	_____ : _____	<input type="checkbox"/> YES
<input type="checkbox"/> Wednesday	_____ : _____	_____ : _____	<input type="checkbox"/> YES
<input type="checkbox"/> Thursday	_____ : _____	_____ : _____	<input type="checkbox"/> YES
<input type="checkbox"/> Friday	_____ : _____	_____ : _____	<input type="checkbox"/> YES

# JLounge 2018-2019 Terms of Enrollment

## Registration:

- A \$200 deposit is required for registrations made between March 5, 2018 through August 19, 2018.
- Registrations made after September 3, 2018 will result in a prorated first payment, due upon enrollment.

## Payments:

- It is the policy of the JCC to apply all payments in a priority order beginning with the oldest outstanding balance. Only after Membership, Camp, and ECE fees are paid will payments be applied to JLounge 2018-2019.
- All JLounge registrations must come with an attached payment method slip to be completed for credit card information, or have an attached voided check for bank drafts.
- All JLounge families must have a credit card or bank draft on file.
- Deposits will be applied to the first full month's payment.

## Deposit Refunds:

- After June 1, 2018, no deposit refunds will be given except for life qualifying events including loss of employment, relocation or change of marital status.

## Return Fee:

- There is a \$35 fee for each transaction declined for insufficient funds using a check or credit card.

## Administrative Fee:

- A \$25 fee will be assessed to your account for each reduction of hours of care. No administrative fee will be charged for additional hours.

## Additional Hours Fee:

- A \$10/hour fee for members or \$15/hour fee for non-members will be assessed to your account for any additional hours during the program year on a need by need basis for students enrolled in the JLounge program. Fees will automatically be charged to the credit card or bank draft number on file for JLounge payment plans.
- Additional and unscheduled transportation fees are \$15/week for members and \$15/ride for non-members.
- All families must have a payment method on file for additional hours charged.

## Holidays and Closings:

- The rates are calculated taking into account all scheduled closures. Refunds or credits for illness, weather related closings and vacations are not provided.
- School closure programs such as Vacation Dayz, Winter Blast, Snow Dayz, and Camp 365 are not included in the annual JLounge fee. Separate registration and payments are required.

## Required Registration Information:

- All necessary forms must be completed prior to the child(ren)'s first day in the JLounge. This includes the registration form, signed terms of enrollment, child's health report, permission to administer medication form, and child's emergency contact form.
- All new families must meet with the Children and Family Services Director prior to enrollment.
- Membership must be in good standing in order to receive member pricing.
- Pre-K students who are 4 years old and attend schools outside of the JCC may register for the JLounge program. All children must be 4 years old by September 30, 2018 and enrolled in a Pre-K program.

I/We are registering \_\_\_\_\_ for \_\_\_\_\_ with / without transportation  
Child's Name Class Name Circle  
 as per the schedule indicated on the registration form, from \_\_\_\_\_ through \_\_\_\_\_. I/We  
Start Date End Date  
 understand that the monthly fee of \$\_\_\_\_\_ will be drafted on the 20th of each month, \_\_\_\_\_  
Month  
 \_\_\_\_\_ through \_\_\_\_\_ and that any payments for enrollments made after July 1, 2018 will  
Year Month Year  
 be processed as outlined above (the first month's draft may be prorated based on start date), and that all  
 payments will be automatically drafted using the credit card or EFT information provided.

Monthly Fees	
2018	2019
Aug	Jan
Sept	Feb
Oct	March
Nov	April
Dec	May

**I accept the terms of enrollment as listed on this registration form for JLounge 2018-2019.**  
 Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature \_\_\_\_\_