



MAINTENANCE CREW

Position Title: Maintenance Crew
Supervisor: Director of Camp 365
Department: Camp

Camp JCC Summary:

Our exceptional summer day camp is a place thousands of campers have called home for over 50 years. We are located on a picturesque 55-acre campus in Center Valley, Pennsylvania. With sprawling sports fields, swimming pool complete with water slides, high and low ropes course, nature and hiking trails, art, music, and nature programming, there is something for every camper. Our camp is open and welcoming to the entire community.

Mission Statement:

At camp, we aim for each of our campers to stand a little taller by the end of the summer. Self-esteem and confidence are a vital part of a child's growth and success in the world. We provide an atmosphere for exploration of new and challenging activities with an encouraging and supportive staff guiding the way for achievement. Our Jewish values, which are infused in everyday life at camp, teach campers the importance of strong character, integrity, sportsmanship, team work, conflict resolution, leadership, understanding diversity and caring about the world around them. We want to ensure, that in the best way, the child who we greet on the first day of camp is not the same person that we wave goodbye to on the last day of the summer.

Position Summary:

Performs general cleaning and minor maintenance duties in maintaining campsite grounds, and equipment in clean, orderly and functional condition. Provides assistance to staff, visitors and other employees as necessary.

General Responsibilities:

- Clean and maintain program equipment, such as picnic tables, water coolers, grills, bathrooms, locker rooms, etc.
- Ensure that buildings and grounds are kept clean.
- Maintain safety standards for all campers and staff.
- Notify Camp Director of issues related to grounds, supplies, and equipment.
- Track use of paper goods.
- Collect and remove garbage from the interior and exterior of camp facilities.
- Provide assistance to full-time maintenance staff in moving camp equipment and other camp support.
- Ensure that equipment is brought in from fields each day.
- Be conscious of and protect the health, safety and welfare of all campers in any areas or programs at camp.
- Be able to assist campers and staff in an emergency.
- Attend all mandatory camp meetings and staff training events.
- Participate enthusiastically in all camp activities.
- Perform other duties as requested or required, whether or not specifically mentioned in this job description.

**The Jewish Community Center of the Lehigh Valley
702 North 22nd Street
Allentown, PA 18104**

Position Competencies for Success:

- The ability to work effectively with others in all levels of the organization in a professional manner
- Positive attitude
- Commitment to the growth and development of youth
- Commitment to producing consistent, high-quality work
- Excellent judgment, ability to identify problems and works quickly to find solutions
- Patient, caring and creative
- Flexible, adaptive and a team player
- Desire to make a difference in the life of a child

Qualifications:

- High school diploma or equivalent
- Valid driver's license
- Light maintenance and janitorial skills
- Ability to prioritize, multi-task and work independently
- Ability to lift 50 pounds or more
- Willingness to work flexible hours
- Good physical condition which enables you to execute all responsibilities associated with this position